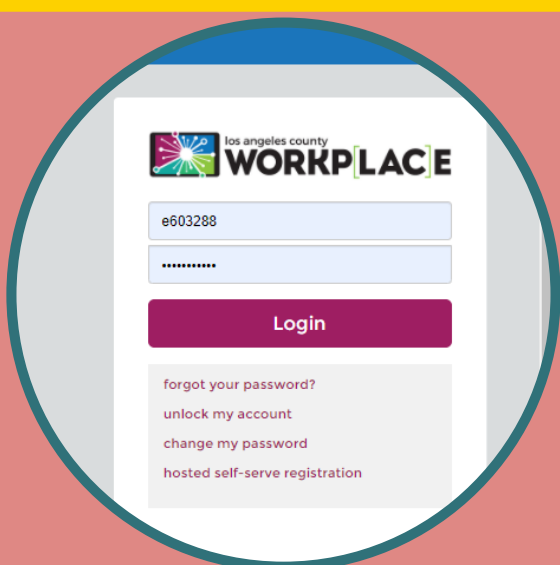


HOW TO START A PAYROLL DEDUCTION DONATION

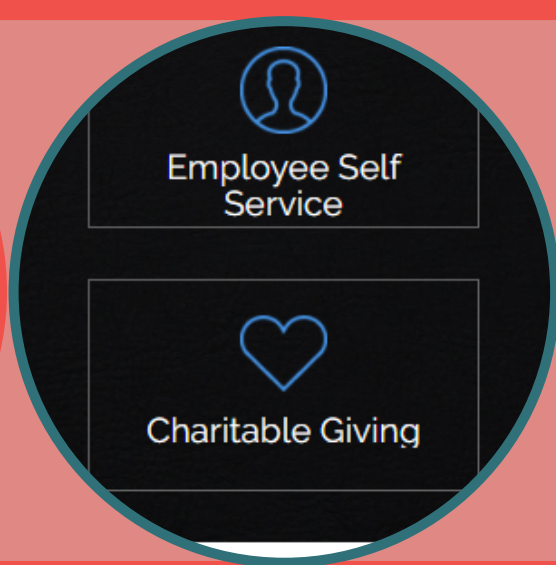


1. LOG IN

Log into my.lacounty.gov, same page as your timesheet.

2. CHARITABLE GIVING ICON

Click on the Charitable Giving icon.

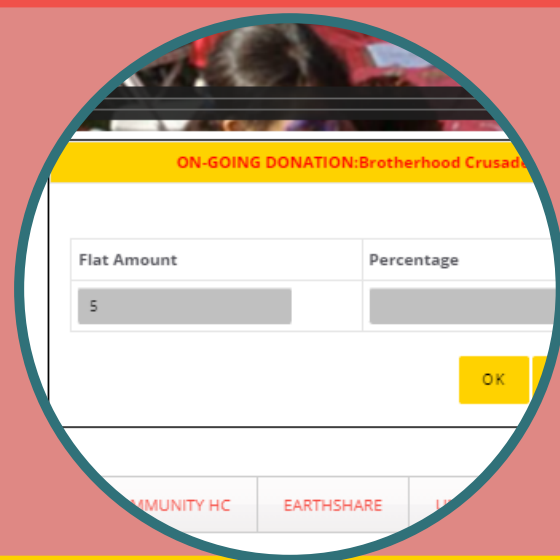


3. SELECT YOUR CHARITY

Scroll to the bottom of the page, learn about the charities and pick your favorite one or two.

4. ON-GOING DONATION

Click on the yellow "ON-GOING DONATION" button



5. GIVE FROM THE HEART

Enter the amount you'd like to donate every pay check and click on OK.

Los Angeles County
DEPARTMENT OF

Human Resources

